

## **Tasmanian Workforce Network Steering Committee – Terms of Reference**

### **Background**

HumanAbility is the Jobs and Skills Council (JSC) selected by the Commonwealth Department of Employment and Workplace Relations (DEWR) to provide advice and leadership to the following industries:

- Aged care and disability services
- Children's education and care
- Health
- Human Services
- Sport and recreation.

HumanAbility works with industry stakeholders to research and articulate the jobs demand for our areas of industry, the needs of employers for future and current skills, develop qualifications and training packages that are responsive to industry needs and lead workforce development initiatives.

### **Objectives**

HumanAbility has established a Workforce Network in partnership with Tasmanian stakeholders across the aged care and disability services, children's education and care, health, human services and sport and recreation sectors.

The purpose of the Workforce Network is to support and deepen partnership development across sectors in Tasmania, facilitate information sharing of state and national updates and provide an effective platform for direct consultation with members. The network serves as a collaborative forum for stakeholders involved in workforce priorities across sectors, including recruitment, retention, skills and development and future workforce needs and provides space for both formal and informal collaboration. This will also support identification of Tasmanian specific workforce, skills and training needs, and contribution towards national workforce planning.

To support the operation of this Workforce Network, a Steering Committee has been convened, representative of key sector and industry interests in Tasmania.

### **Structure**

The Workforce Network involves an open invitation to stakeholders responsible for attracting, recruiting, training and retaining staff in the aged care and disability services, children's education and care, health, human services and sport and recreation sectors (limit of two per agency).

The Workforce Network convenes face-to-face twice per year and provides:

- A space for formal updates and consultation on relevant state and national workforce priorities, including HumanAbility updates on research, national agendas, and consultation activities, informed by Steering Committee input and tailored to current workforce issues
- A space for informal collaboration

### Role of Steering Committee

HumanAbility is supported by a Steering Committee comprising organisational representatives across the aged care and disability services, children's education and care, health and human services and sport and recreation sectors. This includes government, union, and industry representatives.

The committee meets 1 – 2 times leading up to each network meeting and contribute by:

- Agreeing the focus, communications and promotion of the Workforce Network
- Providing strategic input and assisting HumanAbility to set an appropriate agenda for the Workforce Network
- Promoting the Workforce Network and encouraging engagement
- Providing recommendations for suitable locations and venues
- Contributing to network meeting facilitation, leading discussion on relevant industry aspects, and playing an active role in contributing to the success of the Workforce Collective.

### Role of HumanAbility

HumanAbility coordinates the Steering Committee and supports all logistical arrangements for the Workforce Network, on advice from the Steering Committee.

This includes event coordination, stakeholder registrations, venue bookings and liaison, catering and practical arrangements, (including expenditure), to ensure smooth delivery of each Workforce Network meeting. HumanAbility assists in promoting the meetings.

### Further information

The Tasmanian Workforce Network is supported by an established Steering Committee representing key sector, government, union, and industry stakeholders in Tasmania.

Stakeholders who wish to receive updates about the Tasmanian Workforce Network, including future meetings and consultation opportunities, are encouraged to register via the HumanAbility website.

#### HumanAbility

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